

# **Garland Radio Amateur Civil Emergency Service**

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## **BLMRS Card - Instructions**

Base – Communications Resource Function B
Limitation – Limitation to being assigned
Mobile – Communications Resource Function M
RACES – If you are a RACES appointee
Shadow – Communications Resource Function S

**Purpose**. The BLMRS card is RACES' equivalent to the NIMS Resource Status Card. It is used at staging to record incoming communicators contact information, resource capability, and log assignment activity. The card provides the staging manager a tool to manage available and assigned resources, their status and location.

**Preparation**. The BLMRS card can be filled out before hand or at check-in to the staging area by the communicator. The back of the card is filled out by the Staging Manager.

**Distribution**. The BLMRS card is maintained by the Staging Manager and is retained until demobilization. At demobilization all BLMRS cards are turned into the documentation group or the Radio Officer with responsibility of the staging area.

#### **Front of Card**

CALL	SIGN	QUALIFER  LAST NAME  AVAILABLE UNTIL		CELL PHONE	
FIRST NAME	LASTN				
LOCAL FREQUENCY					
VEHICLE:	STATE	MAKE	TYPE	COLOR	

## This side of the BLMRS card is filled out by the communicator.

<u>Item</u> <u>Instructions</u>

CALLSIGN Enter your callsign. Add unit number if applicable. Note 3

QUALIFIER Indicate additional qualifiers that you can perform. See Qualifier form at

Staging and/or indicate additional CFRs.

BLMRS Cross out qualifiers not applicable to you.

FIRST NAME Enter your First Name.
LAST NAME Enter your Last Name.

CELL PHONE Enter your cell phone number if available.

LOCAL FREQ. Enter the frequency you will monitor while in the staging area.

AVAILABLE UNTIL Enter date and time you must deactivate. PAGER Enter your pager number if available.

ADD'TL INFO Enter RACES unit number if applicable and any special conditions or

situation you may have. If the Qualifier "L" is in effect, indicate the

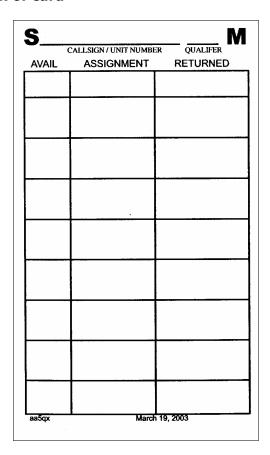
limitation to being assigned.

VEHICLE Enter your vehicle information. This becomes important if the staging area

is relocated and vehicle needs moving.

EMER Enter your emergency contact information. <u>Do not leave blank</u>.

#### **Back of card**



# This side of the BLMRS card is filled out by the staging manager.

Item Instructions

CALLSIGN Enter communicators callsign and Unit number.
QUALIFIER Enter qualifier from front side or posted list.
AVAIL Enter date and time communicator is available.

ASSIGNMENT Enter communicators assignment.

RETURNED Enter date and time communicator completes assignment. Communicator

can be reassigned up until "Available Until" date/time indicated on front of

card.

### Note:

- 1. Staging Manager to list Event/Incident name at bottom of card.
- 2. When communicator complete assignments and departs the Event/incident, place a large "X" on the front of the card and note departure time on back and destination.
- 3. The location of a RACES member's unit number on the front of the card may be added to the call sign or placed in the Additional Info section. Group Radio Officer's discretion.